

**AUDUBON SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, AUGUST 19, 2009  
7:30 P.M.**

**CALL TO ORDER**

The Formal Action Meeting of the Audubon Board of Education was called to order at 7:30pm prevailing time, on the above date in the Audubon High School Media Center with Mr. Gilmore presiding.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High School Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school."

The salute to the flag was led by Mrs. Slack.

**ROLL CALL**

Present: Mrs. Bentley, Ms. Brown, Mr. Cipolone, Mrs. Cox, Mr. Gilmore, Mr. Harvey, Mrs. Hauske, Mr. Lee, Mr. Martin, Ms. Slack, Robert Delengowski, Board Secretary, Donald Borden, Superintendent of Schools.

1. Motion by Mr. Martin seconded by Mr. Lee to approve the following minutes:

**June 24, 2009**

All motions are voted on by all members unless otherwise marked with an +.

OPEN TO THE PUBLIC

**PUBLIC HEARING – BUSINESS ADMINISTRATOR/BOARD SECRETARY CONTRACT**

**REORGANIZATION ACTIVITIES:**

**MOTION TO APPROVE ITEMS 1-3**

**Motion by Ms. Brown and seconded by Mr. Cipolone to approve the following items**

1. **Motion to approve the absorption of the Audubon Park School District into the Audubon School District effective retroactive to July 1, 2009.**
2. **Motion to create an additional Board position for the representative from Audubon Park, with full voting powers. This position will remain until the first Monday succeeding the election.**
3. **Motion to approve Bowman and Company to complete the final audit for the Audubon Park School District.**

**VOTE FOR ITEMS 1-3**

**Approved by unanimous voice vote.**

**FINANCE:**

**MOTION TO APPROVE ITEMS 1-5**

**Motion by Mr. Martin and seconded by Mrs. Cox to approve the following items**

1. Motion to approve bills payable when properly certified.
2. Motion to approve the May 31, 2009 financial reports of the Board Secretary/Business Administrator and Treasurer of School Funds. These reports are in agreement.

- 3. Motion to accept the Board Secretary's certification, pursuant to NJAC 6A: 23-2.11(c) 3, that as of May 31, 2009, no budgetary line item account has been over expended in violation of NJAC 6A: 2.11(a).
- 4. Motion to certify, pursuant to NJAC 6A: 23-2.11(c) 4, that as of May 31, 2009 to the best of the board's knowledge, no major account or fund has been overextended in violation of NJAC 6A: 23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 5. Motion to approve the FY 2009 IDEIA Grant application submission as follows:

- **Basic:**

Audubon	\$287,594
Audubon Park	<u>\$ 30,460</u>
<b>Total Consolidated Allocation:</b>	<b>\$318,054</b>
  
- **Preschool:**

Audubon	\$10,861
Audubon Park	<u>\$ 190</u>
<b>Total Consolidated Allocation:</b>	<b>\$11,051</b>

**VOTE FOR ITEMS 1-5**

Approved by unanimous voice call vote.

**MOTION TO APPROVE ITEMS 6-9**

Motion by Mrs. Cox and seconded by Mr. Martin to approve the following items

- 6. Motion to approve the American Recovery and Reinvestment Act of 2009 (ARRA) Grant application submission as follows:

- **Basic:**

Audubon	\$269,551
Audubon Park	<u>\$ 24,783</u>
<b>Total Consolidated Allocation:</b>	<b>\$294,334</b>
  
- **Preschool:**

Audubon	\$ 9,733
Audubon Park	<u>\$ 897</u>
<b>Total Consolidated Allocation:</b>	<b>\$10,630</b>

- 7. Motion to approve the joint transportation agreement between Haddonfield Public Schools and Audubon Public Schools to Bridge Academy in Lawrenceville, New Jersey effective September 1, 2009 through June 30, 2010 at a cost of \$19,005.00.

- 8. Motion to approve the following lunch prices for the 2009-2010 school year: *(This represents an increase of 5 cents over the 2008-2009 school year.)*

Elementary	\$2.30
Middle	\$2.55
High School	\$2.55

- 9. **Motion to approve application for the FY09/10 NCLB grant for the following amounts:**

<b>Title I</b>	<b>\$87,301.00</b>
<b>IIa</b>	<b>\$56,042.00</b>
<b>II d</b>	<b>\$ 891.00</b>
<b>III</b>	<b>\$ 1,081.00</b>
<b>IV</b>	<b>\$ 3,088.00</b>

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Total amount \$148,403.00

**VOTE FOR ITEMS 7-9**

Approved by unanimous voice vote.

**PERSONNEL: (All motions are upon Superintendent's recommendation:)**

**MOTION TO APPROVE ITEMS 1-6**

Motion by Mr. Lee and seconded by Mr. Martin to approve the following items

- 1. **Motion to approve hiring for a period of three months beginning August 20, 2009, pending completion of all district and state requirements, the Emergent Hiring of the following:**

Tara Domin, Long-Term Substitute Special Education Teacher  
 Cara Novick, Long-Term Substitute Guidance Counselor  
 Christine Smialowski, Elementary Computer Aide

- 2. **Motion to approved substitutes, as listed, for the 2009-2010 school year:**

- 3. + Motion to approve staff members' leave requests to attend workshops/conferences for the 2009-2010 school year, as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
MAS	\$219.00	Rose Lang	September 4, 2009	Lucy Caulkins – Units of Study Across the Year

- 4. Motion to approve the following as ticket takers for the 2009 fall sports season at \$40.00 per event as per the negotiated agreement:

Susan Clune	Dolores Cogliser	Lillian Mierkowski	Patricia Coyle
Meg Murray	Debbie Horan	Joan Nolan	Joan Jackson
Betsy Scully	Immaculata LaCroce	Christina Flynn	

- 5. Motion to accept, with best wishes, the letter of resignation from April Sanford, SAC at the high school, effective August 19, 2009.

- 6. + Motion to approve Jennifer Battista, Mansion Avenue School teacher, to serve as Homework Club monitor at Mansion Avenue School for the 2009-2010 school year.

**VOTE FOR ITEMS 1-6**

Approved by unanimous roll call vote for items 1, 4, 5. 10-0

Approved by majority roll call vote for item 2. 9-0-1

Mr. Harvey abstained from voting on this item.

Approved by majority roll call vote for items 3, 6. 9-0-1

Mr. Cipolone abstained from voting on these items

**MOTION TO APPROVE ITEMS 7-12**

Motion by Mrs. Bentley and seconded by Ms. Brown to approve the following items

- 7. + Motion to accept the letter resignation from Deborah O'Donnell, elementary computer aide, effective August 19, 2009.

- 8. + Motion to approve the following Camden County College students, enrolled in the alternate route teaching program, *New Pathways to Teaching in New Jersey*, to observe district summer programs for 15 hours effective retroactive to June 22, 2009 through August 5, 2009.

Stacy Shaw

Nancy Donnelly

9. Motion to approve the following staff as high school core team members for the 2009-2010 school year:

Dennis Bantle	Jackie Castaldi	Betsy Kirkbride	John Skrabonja
Bonnie Smeltzer	Mike Tomasetti	Wendy VanFossen	Matt Webb
Sue Niedrach			

10. + Motion to approve the following teachers to write science curriculum during the 2009-2010 school year at the AEA contractual rate of \$600.00 per curriculum:

Curriculum	Teacher	Compensation
Grades K-2 (3 curriculum)	Jennifer McClellan	\$450.00
	JoAnne McCarty	\$450.00
	Roberta Ignaczewski	\$450.00
	Christine Brady	\$450.00
Grades 3-6 (4 curriculum)	Claudia Kirby	\$800.00
	Lisa McGilloway	\$800.00
	Annette Hartstein	\$800.00

11. Motion to approve the following teachers to write science curriculum during the 2009-2010 school year at the AEA contractual rate of \$600.00 per curriculum:

Curriculum	Teacher	Compensation
Chemistry	Sebastian Marino	\$300.00
	Alvina LaCasse	\$300.00
Forensic Science	Eric Miller	\$600.00
Biology	Eric Miller	\$600.00
Physical Science	Eric Miller	\$600.00
Anatomy & Physiology	Nancy Wolgamot	\$600.00
Earth Science	Linda Goulburn	\$600.00

12. + Motion to approve the following special education classroom aides at Haviland Avenue and Mansion Avenue Schools for the 2009-2010 school year:

NAME	POSITION	SCHOOL	STEP	HOURS
Diane Geissler	Classroom Aide	HAS	9	29.5
Robyn Quinn	Classroom Aide	HAS	9	29.5
Joy Steel	Classroom Aide	HAS	9	29.5
Margaret DelSignore	One-on-One Aide	HAS	7	29.5
Ann Sullivan	Classroom Aide	MAS	7	15.0

**VOTE FOR ITEMS 7-12**

Approved by unanimous roll call vote for items 9, 11. 10-0  
 Approved by unanimous roll vote for items 7, 8, 10, 12. 9-0-1  
 Mr. Cipolone abstained from voting on these items.

**MOTION TO APPROVE ITEMS 13-18**

Motion by Mr. Martin ad seconded by Mr. Cipolone to approve the following items

13. Motion to approve the following special education classroom aides at the high school for the 2009-2010 school year:

NAME	POSITION	SCHOOL	STEP	HOURS
Janelle Savin	Classroom Aide	High School	7	16
Ann Sullivan	Classroom Aide	High School	7	14.5

14. + Motion to approve a change in status for JoAnne McCarty, from long-term substitute teacher for Jennifer McClellan, to teacher of grade one at Haviland Avenue School, for Jennifer McClellan, at Step 2, \$46,800, effective September 1, 2009 through June 30, 2010.

15. Motion to approve the following for fall 2009 coaching positions:

NAME	SPORT	POSITION
Brian Kulak	Boys' Soccer	JV Coach
Stephanie Malony	Field Hockey	Volunteer Coach
Rich Snyder	Boys' Soccer	Volunteer Coach
Eric Miller	Football	Announcer (\$40.00 per home event)
John Gragilla	Football	Field Set-up (\$40.00 per home event)

16. + Motion to approve a modification in the employment contract for Jennifer McClellan, teacher of grade one at Haviland Avenue School, as follows:

From full time teacher of grade one at Haviland Avenue School to ½ time BSI teacher at Haviland Avenue School effective September 1, 2009 through June 30, 2010. *(Ms. McClellan was previously approved for an extended leave of absence effective September 1, 2009 through December 23, 2009 for the purpose of child rearing.)*

17. Motion to approve Walt Wagner, former teacher, current substitute teacher, to continue to serve as PSAT and SAT proctor for the 2009-2010 school year to be compensated by the testing program and the district for up to 20 hours at the AEA instructional rate.
18. + Motion to approve an adjustment in salary for Lisa McGilloway, Mansion Avenue School teacher, for earning her masters degree. The adjustment is as follows: Step 16 BA +30 to Step 16 MA effective to September 1, 2009.

#### **VOTE FOR ITEMS 13-18**

Approved by unanimous roll call vote for items 13, 15, 17. 10-0

Approved by majority roll call vote for items 14, 16, 18. 9-0-1

Mr. Cipolone abstained from voting on these items.

#### **MOTION TO APPROVE ITEMS 19-24**

Motion by Ms. Brown and seconded by Mr. Lee to approve the following items

19. + Motion to approve compensation to Deborah Illumnati, part time basic skills teacher, for an additional twenty (20) minutes each day, five (5) days per week effective September 1, 2009 through June 30, 2010, to allow her to provide services to regular education students who have difficulties with word attack skills and fluency.
20. + Motion to approve Christine Smialowski as elementary computer aide, for Deborah O'Donnell, Step 5, \$10.20 per hour for 20 hours per week effective September 1, 2009 through June 18, 2010 or the last day for teachers.
21. Motion to approve Donna Stack as long-term substitute high school English teacher, for Anna Muessig, at Step 5, BA, \$50,700.00 effective September 1, 2009 through June 30, 2010.
22. + Motion to rescind the employment agreement for Kimberly Brach as long-term substitute special education teacher at Mansion Avenue School, for Leslie Rybacki, effective immediately.
23. + Motion to approve Kimberly Brach as full time special education teacher at Haviland Avenue School, for the newly created position, at Step 4, BA, \$49,800, effective September 1, 2009 through June 30, 2010.
24. + Motion to rescind approval for Andrea Bodenschatz to write the social studies curriculum for grade five.

#### **VOTE FOR ITEMS 19-24**

Approved by unanimous roll call vote for item 21. 10-0

Approved by majority roll call vote for items 19, 20, 22-24. 9-0-1

Mr. Cipolone abstained from voting on these items.

#### **MOTION TO APPROVE ITEMS 25-30**

Motion by Ms. Brown and seconded by Mr. Martin to approve the following items

25. + Motion to approve Beth Canzanese to write the 5<sup>th</sup> grade social studies curriculum at the AEA negotiated agreement rate of \$600.00 per curriculum for a total of \$600.00.
26. Motion to approve all district certificated staff members as home instruction tutors for the 2009-2010 school year, on an as needed basis, to be compensated at the AEA contractual rate for homebound instructor tutors.
27. Motion to accept, with best wishes, the letter of resignation from Dawn Coleman, part-time curriculum secretary, effective August 6, 2009.
28. Motion to approve the revised list (originally approved 12/08) of teachers to write math curriculum at the AEA contractual rate of \$600.00 per curriculum:

Curriculum	Teacher	Compensation
Algebra I	Bill Scully	\$600.00
Algebra II	Trish Martel	\$600.00
Geometry	Nicole Szymanski	\$600.00
Pre-Calculus	Mike Tanier	\$600.00
Calculus	Mike Tanier	\$600.00
Integrated I	Bill Beecher	\$600.00
Integrated II	Trish Martel	\$600.00
Integrated III	Mike Tanier	\$600.00
College Placement Prep	Steve Ireland	\$600.00
7 <sup>th</sup> Grade Math	Ginny Tappin	\$600.00
8 <sup>th</sup> Grade Math	Bill Scully	\$600.00
Elementary Math K-2	Kim Felix – HAS	\$1800.00
Elementary Math 3-6	Kelly McShane – MAS	\$1200.00
Elementary Math 3-6	Bernadette Brogna - MAS	\$1200.00

29. Motion to accept, with best wishes, the resignation of Ryan Gilmore as junior varsity boys' soccer coach for the 2009 season.
30. Motion to approve the continued employment of Shirley Bates as consulting school counselor for special education students at the per diem rate of \$294.32 for two days per week effective September 1, 2009 through June 17, 2010 or the last day for students funded through IDEIA/ARRA grant.

**VOTE FOR ITEMS 25-30**

Approved by unanimous roll call vote for items 26-28, 30. 10-0

Approved by majority roll call vote for item 25. 9-0-1

Mr. Cipolone abstained from voting on this item.

Approved by majority roll call vote for item 29. 9-0-1

Mr. Gilmore abstained from voting on this item.

**MOTION TO APPROVE ITEMS 31-38**

Motion by Mr. Lee and seconded by Mrs. Cox to approve the following items

31. **Motion to approve the following overloads for the 2009-2010 school year:**

**Full Overloads**

Sue Andrew	Dennis Bantle	Dawn Ewing	Vivian Gubbings
Chris Harris	Diane Snyder	Bruce Dyer	Bill Beecher
Erin Buthusiem	Beth Canzanese	Anthony Carbone	Vivian Gubbings
AnneMarie Harris	Steve Ireland	Mary Anne Kavanaugh	Patrica Martel
Denise McGettigan	Susan Parker	Bill Scully	Michael Stubbs
Nicole Szymanski	Michael Tanier	Ginny Tappin	Kate Wilson
Melissa Wood			

**Partial Overload**

Paul Frantz - .25

Eric Miller (26 total teaching periods for two marking period)  
 David Niglio (27 total teaching periods)  
 Nancy Wolgamot (28 total teaching periods)  
 Kay Azar (1 marking period)  
 Diane Guida (1 marking period)  
 Dave Ricci (2 marking periods)  
 Thea Ricci (2 marking periods)  
 Don Seybold (2 marking periods)

32. Motion to approve Susan Niedrach as student assistance counselor, for April Sanford, at the high school at Step 1, BA, \$46,000 as a shared service with Collingswood Public Schools three days per week, one week, and two days per week, the next week, at each school, effective September 1, 2009 through June 30, 2010.
33. + Motion to approve Cara Novick as long-term substitute guidance counselor at Mansion Avenue School, for Rosael Amoroso, at Step 8, MA, \$57,400.00, effective September 1, 2009 through June 30, 2010.
34. + Motion to approve Cara Novick as core team member at Mansion Avenue School at a rate as per the AEA negotiated agreement.
35. + Motion to approve the following teachers to write curriculum for newly approved courses (approved March 2009) during the 2009-2010 school year at the AEA contractual rate of \$600.00 per curriculum:

Curriculum	Teacher	Compensation
Business Economics	Betsy Kirkbride	\$600.00
Consumer Economics	Debbie Waite	\$600.00
Information Technology Independent Study	Beth Canzanese	\$600.00

36. + **Motion to rescind the approval of a request for an extended leave of absence from Jennifer McClellan from September 1, 2009 through December 23, 2009 as per her request.**
37. + **Motion to approve Tara Domin as long-term substitute special education teacher at Mansion Avenue School in self-contained classroom for Leslie Rybacki, at the per diem rate of \$230.00 - Step 1, BA, not to include benefits, effective September 1, 2009 through December 23, 2009.**
38. + **Motion to approve a correction in the work day percentage for Kate Lin from 53% to 57% effective September 1, 2009 through June 30, 2010.**

**VOTE FOR ITEMS 31-38**

Approved by unanimous roll call vote for items 31, 32. 10-0  
 Approved by majority roll call vote for item 33-38. 9-0-1  
 Mr. Cipolone abstained from voting on these items.

**PROGRAM:**

- DISCUSSION: 2009-2010 Yearbook
1. Motion by Ms. Brown seconded by Mr. Lee to approve the following revised curriculum reviewed and recommended by the curriculum committee of the Board of Education:
- *K-12 Social Studies Curriculum*
  - *K-12 Math Curriculum*
  - *7-12 Language Arts Curriculum*

Motion approved by unanimous roll call vote. 10-0

**MOTION TO APPROVE ITEMS 2-3**

Motion by Ms. Brown and seconded by Mr. Lee to approve the following items

2. Motion to approve the revisions to the 2009-2010 school calendar reflecting the elimination of two half days for elementary conferences as follows:  
November 19, 2009 from ½ day to full day for elementary students  
April 22, 2010 from ½ day to full day for elementary students
3. Motion to approve the 2009-2010 Audubon Community Education Programs.

**VOTE FOR ITEMS 2-3**

Approved by unanimous voice call vote

- **DISCUSSION: NJQSAC**

**STUDENTS:**

**MOTION TO APPROVE ITEMS 1-3**

Motion by Ms. Brown and seconded by Mr. Martin to approve the following items

1. Motion to approve field trips as listed:
2. + Motion to approve a one-on-one aide for student ID#00068 who attends the L.A.R.C. School and due to issues arising from a medical condition, a one-on-one aide will ensure the safety and security of the student. The aide will be employed by L.A.R.C. at an annual rate of \$18,616, with subsequent reimbursement billing to the Audubon School District.
3. Motion to approve the high school music department field trips for the 2009-2010 school year, as listed.

**VOTE FOR ITEMS 1-3**

Approved by unanimous voice call vote for items 1, 3. 10-0

Approved by majority voice vote for item 2. 9-0-1

Mr. Cipolone abstained from voting on this item.

- Correspondence: Student thank you notes
- **Discussion: Name of Ed. Foundation Scholarship**

**BUILDINGS AND GROUNDS:**

1. **Motion by Ms. Brown seconded by Mr. Lee to approve use of facilities as listed. Motion approved by unanimous voice vote.**

**REPORTS:**

1. Mansion Avenue School
2. Haviland Avenue School
3. Audubon High School

**BOARD COMMITTEES:**

- A. Alternate Sources of Funding: **Mrs. Bentley**, Chairperson, Mr. Lee, Mrs. Hauske, Mr. Harvey, Alternate Mr. Martin
- B. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Cox, Mr. Martin, Mrs. Bentley, Alternate, Mrs. Slack
- C. Community Relations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mr. Martin, Mrs. Bentley, Alternate, Mr. Cipolone
- D. Curriculum: **Ms. Brown**, Chairperson, Mrs. Bentley, Mr. Lee, Mrs. Cox, Alternate, Mrs. Slack
- E. Finance: **Mr. Gilmore**, Chairperson, Mr. Harvey, Mrs. Cox, Mr. Lee, Alternate, Mrs. Bentley
- F. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Harvey, Alternate, Mrs. Bentley
- G. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Cox, Mrs. Hauske, Alternate, Mr. Martin
- H. Scholarship: **Ms. Brown**, Chairperson, Mr. Lee, Mr. Gilmore, Mr. Harvey, Alternate, Mr. Martin
- I. Employee Recognition: **Mrs. Cox**, Chairperson, Mrs. Hauske, Ms. Brown, Mr. Martin, Alternate, Mrs. Bentley
- J. CCESC Rep. Rotation: **Mr. Borden**
- K. CCSBA Rep. Rotation: **Mr. Martin**



L AEF Representatives: **Mrs. Bentley**  
M. State/Federal Programs: **Mr. Borden**  
Affirmative Action Officer: **Mr. Delengowski**  
Public Agency Compliance Officer: **Mr. Delengowski**

**The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #6142.10 of the Audubon Public Schools Board of Education Policy Manual.**

**PRIVATE:**

1. Motion to move board to closed session at approximately 9:03 pm for the following:

Personnel  
Negotiations

Reconvene at approximately 9:35pm.

- Action after closed session

**ACTION AFTER CLOSED**

**Motion by Mr. Cipolone seconded by Mr. Lee to approve the following items:**

1. **Motion to approve contractual stipends for the Audubon Park Consolidation Services for**
- |                    |         |
|--------------------|---------|
| Debbie Horan       | \$1,500 |
| Mickey LaCroce     | \$1,500 |
| Robert Delengowski | \$4,000 |
2. **Motion to withhold increment for Russell Brown per the attached Resolution.**
3. **Motion to approve the 2009-2010-2011-2012 Administrators contract.**

**VOTE FOR ITEMS 1-3**

**Approved by majority voice call vote.  
Mr. Harvey voted no for item no. 1.**

**PUBLIC PARTICIPATION:**

1. Motion by Ms. Brown seconded by Mr. Martin to adjourn meeting at approximately 9:50pm. Motion approved by unanimous voice vote.

*Robert Delengowski*

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**Robert Delengowski  
Business Administrator/Board Secretary**